

February 27, 2018

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Marc Dick. Members present: Ralph Dybdahl, Steve Gordon, Dean Koch and Charles Liesinger.

Chairman Dick led the Pledge of Allegiance.

Chairman Dick called for approval of the Agenda. Motion made by Koch to approve the Agenda as sent. Second by Dybdahl and motion carried.

The minutes from the February 13th meeting were sent to Board members for review prior to publication. Motion made by Dybdahl to approve the minutes for publication. Second Koch and motion carried.

Commissioner Reports: Koch reported on the Legislative Cracker-barrel held in Salem.

Michelle Zelmer, Hwy Dept Administrative Assistant, met with the Commission. Zelmer noted that the SDDOT bid opening for Bridge 44-210-177 (bait shop) was held with low bid from PCI Roads, \$306,395.67. The engineers estimate was \$253,562.20. DOT Transportation Commission will make decision to award or not on March 1st. Zelmer presented a utility permit for approval. Motion made by Koch to approve Water Utility Permit for Kingbrook Rural Water. Scope of Project: water service for hog unit. Location: SE4 Section 25 to NE4 Section 36, Richland Twp. Second made by Liesinger and motion carried. Motion was made by Liesinger to purchase "Metal Pipe (culverts) & Metal Bridge Materials" off of Beadle County bid awarded January 16, 2018. Second made by Gordon and motion carried. Zelmer presented the TrueNorth Steel bid information to the Auditor for filing. Zelmer informed the Board that a consultant needs to be selected for the 2018 bridge inspections required by law to be done every two years. Motion was made by Liesinger, second Koch, and carried, to adopt the following resolution:

RESOLUTION 2018-03

BRIDGE REINSPECTION PROGRAM RESOLUTION FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, McCook County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Clark Engineering Corp (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 27th day of February, 2018, at Salem, South Dakota.

Board of County Commissioners of McCook County

Chairman of the Board

ATTEST: _____
County Auditor

Geralyn Sherman, Auditor/Welfare Director, and the Commissioners reviewed Care of Poor cases. Two Notices of Hospitalization were received from Avera McKennan Hospital. An individual who received burial assistance for her husband asked for more assistance for other expenses incurred. Sherman checked with Kinzley Funeral Home and noted that the "extras" were requested by the family; request for more assistance was denied (2017-27). An Application for County Assistance was returned, waiting on copy of the individual's bank statement (2018-03).

Motion made by Dybdahl to enter into Executive Session at 9:55 a.m. to discuss personnel issue. Auditor Sherman and Michele Eichacker, Deputy Auditor, were present. Second made by Gordon and motion carried. Chairman Dick declared out of Executive Session at 10:20 a.m. Sherman and Eichacker will work with Karen DeLange, Alternative HRD, to put information together for a new hire in the Auditor's Office; duties to include HR responsibilities.

Auditor Sherman informed the Board that according to SDCL 24-11-45.1 whenever any county pays for the costs of confining a prisoner serving a sentence in a county jail; the county shall have a lien pursuant to chapter 28-14, unless all or part of such costs or charges are waived pursuant to 24-11-45. States Attorney, Mike Fink, has told the Auditor's office that a \$25 per day charge for cost of such confinement has been approved by Judge Giles. Effective immediately, the Auditor's office will begin to lien the cost of the prisoner's confinement including room and board charges; medical, dental, optometric and psychiatric services charges; vocational education training; and chemical dependency treatment charges.

Motion made by Dybdahl to convene as Planning Commission. Second made by Gordon and motion carried.

Tracy Hofer, Zoning Administrator, presented a plat for approval. Following review of the Plat Review Form, motion was made by Gordon, second by Liesinger, and carried to approve the following resolution:

"BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Tract 1 of Hofer Addition, an Addition in the Southeast Quarter of Section 31, Township 102 North, Range 53 West of the 5th Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Adopted this 27th day of February, 2018.

Chair, County Planning Commission
McCook County, South Dakota

The Board reconvened as Board of County Commissioners.

Motion was made by Koch to declare fixed asset #1018, Dell computer with monitor, as surplus property as it is no longer functional. Second made by Gordon and motion carried.

Cheryl Miiller, Clerk of Courts, joined the meeting, to discuss chairs for the Courtroom. Miiller noted that the chairs looked at initially, were on State bid. A total of 22 chairs will be ordered, 15 for the jury box and witness stand and 7 for the attorney tables, for a total cost of \$6532.20 delivered and installed.

Brad Stiefvater, EDS Director, informed Board that \$35000 grant request was approved for McCook County and all grant requests in the 8 County Region will be reviewed to determine which counties will actually receive their grant request. Stiefvater noted that the current quotes for security glass in some of the Courthouse offices aren't going to work; cost is extremely high. Stiefvater told the Board that the 8 first responder departments within McCook County (5 fire departments, 2 ambulance services, and Search & Rescue) will share the \$20000 donation from Dakota Access equally, \$2500 for each department. Each department/service will purchase safety equipment, present bills to Stiefvater and upon approval of purchase made, receive reimbursement.

Auditor Sherman informed the Board that the holdback, \$2307.42, for the 2015 water damage in the Courthouse will be paid now that the Intek claim has been provided for payment.

Motion made by Liesinger, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 2/24/18: Commissioners 1692.30, mileage 89.04; Auditor 2994.34; Treasurer 3494.84; States Attorney 2471.73; Custodian 1277.50; Dir of Equalization 4216.72; Register of Deeds 3015.34; Veterans Service Officer 98.00; Sheriff 9680.06; Contract Law 4507.69; Care of Poor 230.77; Welfare 157.50; Community Health Nurse Secretary 1245.46; Extension Secretary, 602.00; Weed 1133.98, mileage 267.12; Drainage 307.69; Planning & Zoning 192.31. Transamerica Life Insurance, February healthpak premium 3405.01; Grand Jury fees & mileage 539.04; A & B Business, signature stamp 24.31, monthly copier contract 56.81; Advanced Systems, monthly copier contract 13.44; Best Western Ramkota-Rapid City, weed conference lodging 404.95; Bureau of Information & Technology, annual email service 60.00; Eich Law Office, court appt attorney for Leslie Hernandez-Ventra 560.19, for Trevor Barnhart 1608.19; English Law, court appt attorney for Gilbert Reif 94.00, for Crystal Larson 432.40; First Circuit CASA Program, 2018 appropriation 1100.00; Galls LLC/dba

Neve's, law enforcement uniform supplies 245.99; Heiman Fire Equipment, fire extinguisher service 32.50, fire extinguisher 115.73; Carol Johnson, court reporting 36.80; Lake County Sheriff, January jail service 750.00, 12 days GPS 420.00; McCormick Motors, 2018 Ford Explorer 29697.00; MES Companies, computer supplies & mounting in vehicle 519.06; Mid-American Research, janitorial supplies 163.55; MidAmerican Energy, utilities 1018.58; Alicia Petersen, mileage 131.88; Sanford Health, autopsy 2100.00; Santel Communications, Dell desktop PC 957.00, labor on laptop 139.00; SDACC, workshop registrations 400.00; SDAE4-HP, conference registration 40.00; SDSU Extension, 1st Qtr appropriation for 4-H Advisor 7304.25; Stacey Sieverding, career fair mileage 33.60; Sioux Falls Food Bank, delivery charges 35.00; Sioux Falls Two Way Radio, leather cases 193.80, radio antenna labor & supplies 62.24, equipment & installation 837.38; Donnie Theel, gas for weed conference 50.00; United Laboratories, janitorial supplies 536.61; Zapp Hardware, cleaning supplies 14.97, key 1.99.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 2/24/18: Hwy Dept 16775.27. Transamerica Life Insurance, February healthpak premium 2228.02; Master Blaster Inc, pressure washer 3318.00; MidAmerican Energy, utilities 358.63; SD Dept of Transportation, State Planning & Research Work Program 20000.00; Stern Oil Co, oil 1569.43.

911 EMERGENCY REPORTING SYSTEM FUND: CenturyLink, 911 telephone service 302.45; Sioux Valley Energy, radio tower utilities 55.25.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 2/24/18: EDS Director 1398.00. Transamerica Life Insurance, February healthpak premium 314.59. Frontline Plus Fire & Rescue, siren service contract 250.00; Brad Stiefvater, mileage 112.56, cell phone reimbursement 85.00.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 2/24/18: Sheriff Secretary/Dispatcher 285.08. Stacey Sieverding, mileage for Scram training 42.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 2/24/18: Dir of IRS, county share of FICA 3103.34, Medicare 725.78; SD Retirement System, county share of retirement contribution, 3356.09; Wellmark Blue Cross/Blue Shield of SD, county share of health insurance contribution 7195.96.

Motion was made by Liesinger, second by Dybdahl, and carried, to adopt the following resolution:

RESOLUTION 2018-03

Whereas, insufficient appropriations were made in the 2018 budget to discharge just obligations of said appropriation;

Whereas, SDCL 7-21-32.2 provides that transfers may be made by Resolution of the Board from the Contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

Therefore be it resolved that appropriation of \$1,500.00 be transferred from Contingency to Coroner.

Dated this 27th day of February, 2018.

Marc Dick _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County

The meeting adjourned subject to call.

Dated this 27th day of February, 2018.

Marc Dick _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____

Auditor, McCook County